

Coordinators Mark (40%) regional competition		
Element	As evidenced by	Mark
Administration	<ul style="list-style-type: none"> <li>• Early Bird Registration completed by 16 March</li> </ul>	2
	<ul style="list-style-type: none"> <li>• Fees paid</li> </ul> <p><i>Please note: If fees are not paid your team will not be eligible for competitions or awards</i></p>	2
Communication	<ul style="list-style-type: none"> <li>• Minutes using template – a meeting from Term 1</li> </ul>	1
	<ul style="list-style-type: none"> <li>• Minutes using template – a meeting from Term 2</li> </ul>	1
	<ul style="list-style-type: none"> <li>• Minutes using template – a meeting from Term 3</li> </ul>	1
	<ul style="list-style-type: none"> <li>• Regional Coordinator formally invited to a company meeting</li> </ul>	2
	<ul style="list-style-type: none"> <li>• Regional coordinator formally invited to Product Launch</li> </ul>	2
	<ul style="list-style-type: none"> <li>• Business Card received</li> </ul>	2
	<ul style="list-style-type: none"> <li>• Evidence of Business Plan completion received</li> </ul>	2
	<ul style="list-style-type: none"> <li>• Summary of feedback from a business expert received</li> </ul>	2
Media Participation & Public Relations	<ul style="list-style-type: none"> <li>• Trade Fair RSVP sent by due date</li> </ul>	1
	<ul style="list-style-type: none"> <li>• Company has an internet presence</li> </ul>	4
	<ul style="list-style-type: none"> <li>• Company sends a media release(copy to coordinator)</li> </ul>	2
	<ul style="list-style-type: none"> <li>• YES logo used on a company document (eg press release, poster)</li> </ul>	2
Team Attendance at Events	<ul style="list-style-type: none"> <li>• Evidence of public media (eg newspaper clipping, You tube, school newsletter)</li> </ul>	2
	<ul style="list-style-type: none"> <li>• Eday</li> </ul>	2
	<ul style="list-style-type: none"> <li>• Dragons Den</li> </ul>	4
Total	<ul style="list-style-type: none"> <li>• Trade Fair or market – Stall set up and staffed for set hours</li> </ul>	6
		40