

YES Course Requirements 2010

Name						
School Name						
YES Company Name						
Student Names		Copy attached (Tick box)	Signed Student	Dated Student	Signed Teacher	Dated Teacher
COMPULSORY DOCUMENTS From Student Evidence Statement 1 & 2	A) Personal Evidence of Documents					
	Constitution (a copy for each director)					
	List of shareholders and value					
	CV and Job description					
	Meeting Agendas and Minutes ²					
	Hard copy 1 <i>Date:</i>					
	Hard copy 2 <i>Date:</i>					
	Hard copy 3 <i>Date:</i>					
	YES company tax return and financials					
	B) Personal Contribution Evidence					
	Relevant Business Plan section/pages					
	Relevant Annual Company Report section/pages					
	C) Review of Personal Contribution					
	Student Review statement One 28 May 2009					
	Student Review statement Two due 7 August 2009					
	D) Involvement in 5 of 8 of the events listed					
	Directors Seminar					
Product Launch						
Trade Fair						
Business Planning Oral Presentation						
Team Market Research						
Team Production of Product/Service						
Team Selling and Marketing Activities						
Winding Up Activities						

Explanatory Notes

- All questions are to be answered in full.
- All questions must be answered within the context of your Lion Foundation Young Enterprise Company
- These documents are part of the assessment evidence that is required to be collected for the YE Certificate and/or the NZIM Certificate in Management (Enterprise Option), paper 836**
- Your school's re-sit policy applies to this document.

Notes:

1. The checklist provided above provides the course completion requirements of the YE Certificate. An exam pass is also required for completion of the YE Certificate.
2. All meeting agendas and minutes are required but only three need to be in hard copy.